

Potential Vendors:

The Oak Harbor Development Group will be holding our eighth season of Downtown Oak Harbor Farmers' Market for 2018. The markets will be held on the fourth Saturday of each month, June through October from 9:00am to 12:00pm. **The location of the markets is Log Cabin Park on North Church Street in Oak Harbor.**

The mission of the market is to help sustain the local economy by providing local farmers, bakers, artisans and other vendors an affordable opportunity to sell their goods to local consumers. The Farmers' Market will be advertised through flyers, posters, press releases, signs and word of mouth.

We are looking for vendors for the Farmers' Market in every category. Along with farm fresh produce, farm markets can also provide quality poultry products, fresh baked goods, herbs, fresh cut flowers, all types of plants, fruit, cider, handmade crafts, garden décor, antiques, art, music, jewelry and gourmet food items.

Enclosed you will find an application and rules. If you are interested in being a vendor, please fill out and return the application along with the vendor fee. You also have the option of paying for all five markets up front with a 20% discount. The discount only applies if you sign up for all five markets before the market season. The total for all five markets would then be \$40.00. If you know someone who may be interested in becoming a vendor you may forward this information on to them or visit the chamber of commerce website for an application at [www.oakharborohio.net](http://www.oakharborohio.net).

If you have any questions, please contact the Farmers' Market Chairperson, Marilyn Sandwisch, at (419) 898-7503.

Sincerely,

Oak Harbor Development Group



## Rules and Regulations

- ❖ Market hours will be 9am to 12pm.
- ❖ The market location is Log Cabin Park in Oak Harbor.
- ❖ Vendors are responsible for all licenses and permits that may be required to sell their products. We do not verify licenses; this is up to the vendors to do their due diligence.
- ❖ We suggest that all vendors have product liability insurance, as insurance is not provided by the market committee.
- ❖ We will supply you an ample space to sell your products, however you are to supply your tables, chairs, tents and other items needed to conduct business.
- ❖ You will be required to take your trash home with you and to leave your stall space clean when you leave the market each day.
- ❖ We ask that you arrive to set up your stall no more than an hour before market starts and be able to leave market within one hour of market close.
- ❖ Please feel free to bring pictures, signs, and displays that highlight your farm or business. However, we ask that none of these items interfere with your stall neighbors or impede pedestrian traffic.
- ❖ Political advertising or non-market related promotion of any kind is not allowed.
- ❖ Because we are selling food, we ask that vendors not bring pets to market.
- ❖ If you plan to sell your produce by weight, please have your scales approved by the Ottawa County weights and measures department.
- ❖ We encourage vendors to accept Farmers' Market Senior Nutrition Program coupons and WIC coupons. Please feel free to post signs stating that you accept these coupons. For more information on these programs, visit:  
<http://www.odh.ohio.gov/odhPrograms/ns/wicfm/wicfm1.aspx> or  
<http://www.aging.ohio.gov/services/seniorfarmersmarketnutritionprogram/default.aspx>
- ❖ The Oak Harbor Development Group, The Village of Oak Harbor, The Oak Harbor Chamber of Commerce, and the Farmers' Market Committee, its officers, employees or volunteers shall not be liable for personal injury or personal property damages or loss by vendors or shoppers.
- ❖ The Oak Harbor Development Group, The Village of Oak Harbor, The Oak Harbor Chamber of Commerce, and the Farmers' Market Committee, its officers, employees or volunteers shall not be liable to any damages, losses to person or property by vendors, their customers, or other person caused as a result of any activity arising from their participation in the Downtown Oak Harbor Farmers' Market.
- ❖ The Farmers' Market Committee retains the authority to change or add to the rules and regulations for the purpose of maintaining a quality Downtown Oak Harbor Farmers' Market.
- ❖ Vendors are to unload their products and then move their vehicles to the designated parking areas to allow more parking for customers.
- ❖ Children 17 and under are always permitted to set up at the Market for free with items that have been made by them.

# 2018 Downtown Oak Harbor Farmers' Market Application

Please take a moment to tell us about yourself and your products. You can return the completed form to the address below.

**Business Name** \_\_\_\_\_  
**Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_  
**Email** \_\_\_\_\_

## Items that you plan to sell:

### Food

Vegetables  
 Fruit  
 Honey/Jam/Syrup  
 Certified Organic  
 Eggs  
 Cut Herbs  
 Baked Goods  
 Freezer Meats  
 Dairy  
 Other \_\_\_\_\_

### Plants

Perennials  
 Bedding Plants  
 Veggie Plants  
 Porch Pots  
 Potted Herbs  
 Cut Flowers  
 Trees/Shrubs  
 Antiques  
 Other \_\_\_\_\_

### Goods/Arts

Dried Flowers  
 Baskets  
 Jewelry  
 Crafts  
 Garden Decor  
 Art  
 Music  
 Handmade Soaps  
 Other \_\_\_\_\_

❖ Market Dates for 2018 (please check which dates you will be participating)

\_\_\_\_\_ June 23, 2018

\_\_\_\_\_ July 28, 2018

\_\_\_\_\_ August 25, 2018

\_\_\_\_\_ September 22, 2018

\_\_\_\_\_ October 27, 2018

❖ Space rental is \$10 a week for a 10'X 10' area. If you pay for all 5 markets up front, you will receive a 20% discount for the entire season, which is a total of \$40.00 for 5 markets.

**Please flip over and sign on the back. Application must be signed to be valid.**



HOLD HARMLESS CLAUSE AND INSURANCE

All authorized vendors participating in Downtown Oak Harbor Farmers' Market are independent operators and not partners or joint ventures and shall be individually and severally liable for any loss, personal injury, deaths, and/or any other damages that may occur as a result of the vendor's negligence or that of its employees, agents and associates. All vendors are required to sign the Hold Harmless Clause included in the Market Application. All vendors agree to indemnify and save Downtown Oak Harbor Farmers' Market, the Oak Harbor Chamber of Commerce, The Oak Harbor Development Group, and Village of Oak Harbor harmless for any loss, costs, damages and other expenses including attorney's fees, suffered or incurred by Downtown Oak Harbor Farmers' Market by reason of vendor's negligence or intentional misconduct or that of its employees, agents and associates: provided that the vendor shall not be liable for nor required to indemnify Downtown Oak Harbor Farmers' Market, Oak Harbor Chamber of Commerce or the Village of Oak Harbor, The Oak Harbor Development Group for the negligence of any of them or that of them or that of their servants, agents, employees or associates. Because no insurance is provided at Downtown Oak Harbor Farmers' Market concerning vendors, we ask that each vendor carry his or her own personal and product liability insurance. Also, furthermore, vehicle liability insurance is required to cover any damage caused to persons or property by a vendor's vehicle.

By signing this application, I do agree to follow the stated rules and regulations of the Downtown Oak Harbor Farmers' Market. Required paperwork must be faxed, mailed or scanned with signature for email, fee included, before participating in the market.

Print Name and Name of Business

\_\_\_\_\_  
\_\_\_\_\_

Signature of Responsible Person

Date

\_\_\_\_\_

\_\_\_\_\_

**Make Check Payable and Return to:  
Oak Harbor Development Group  
Attn: Downtown Oak Harbor Farmers' Market  
435 East Water Street, Oak Harbor, Ohio 43449**